

**PAY RATE ADJUSTMENT NOTICE**

Date

Dear

For yearly job performance evaluation, we have the great pleasure to inform you that your salary is

raised from **35,000.00** baht per month to **40,000.00** baht per month since

January 1, 2020

Thank you for your effort up to now in our company. We hope that you will keep your performance

better continually to progress with our company.

.....  
**(Manager's name)**

**Manager's title**